

REGULAR COUNCIL MEETING OCTOBER 14, 2025

The Edinburg Town Council met in a regular session on Tuesday, October 14, 2025. Mayor Harshman called the meeting to order at 7:30 p.m. All the Council members were present. Also present was Capt. Wes Dellinger from the Shenandoah County Sheriff's Department.

Mayor Harshman welcomed the guests and asked if anyone had anything that was not on the agenda.

A motion was made by Councilman B. Dellinger and seconded by Councilwoman Strong to approve the minutes of the September 9, 2025 regular meeting. Motion carried.

A motion was made by Councilman Wood and seconded by Councilwoman T. Dellinger to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Mayor Harshman reported that the roof replacement at Well #2 is continuing and that he worked with Tony Green and Francisco Ortega last week to set the trusses and install the metal on half of the roof. The mayor also reported that Tony and Francisco worked today on installing the metal on the other side of the roof. The mayor will complete the outside trim work later this week and then they will need to insulate and install the ceiling and lighting to finish the interior. The mayor stated that the job took longer than he thought, but a considerable amount of money was saved by doing this with Town forces.

Mayor Harshman also reported that the paver is scheduled to complete the work at the elevated tank in November.

Mayor Harshman reported that the Town has received a request for another out-of-town water tap from Billy Lonas and Brian Fitchett for the property behind the Town Reservoir that was owned by Larry Nicholson. A motion was made by Councilman B. Dellinger and seconded by Councilwoman T. Dellinger to approve an out-of-town water tap at the property behind the Town Reservoir. Motion carried.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report. Mayor Harshman reported that the Town will be required to pay unemployment for Leo Burt, which will be \$8,450.41 for a 12-month period unless he gets another job during that time. The mayor stated that the Town appealed this, but there was not enough documentation to overturn their decision.

Mayor Harshman stated that there are two changes to the Town's Personnel Policy that should be considered to add to the section on sick leave. The mayor stated that the first one has to do with the use of the banked sick leave and he would like to add "Prolonged or repeated illness may require documentation from a doctor." And the second one is "Documentation of medical appointments shall be provided for the personnel files." Councilman B. Dellinger stated that the County has a policy that if someone is out for more than three days, they are required to provide a doctor's note. The mayor stated that he will look into this too and will work these changes into the Policy and provide the updates to everyone.

The Finance Committee had no report. Mayor Harshman reported that the Town hasn't heard anything from the auditors since they were at the Town Office. The mayor also reported that the

Town received a refund of \$5,880 for overpayment from Brown Edwards, who performed the audit two years ago. The mayor stated that they charged the Town more than expected for the accounting and audit work they did that year.

The Property Committee had no report. Mayor Harshman reported that the contractor should be starting work on the King Cola building later this week. He also reported that there are problems with the replacement engine that was put in the F-350 truck. The mayor also reported that this is a warranty issue, and it is going to require another engine replacement and he believes that the new engine has arrived.

The Cemetery Committee had no report. Mayor Harshman reported that the Town is doing the Wreaths Across American program again this year and he stated that it should be a little easier since we have some experience with what needs to happen. The mayor also stated that volunteers will be needed again. Councilwoman Strong stated that the Rotary Club will be assisting with this.

The Park Committee had no report. Mayor Harshman reported that the disc golf sign is up at the park.

The Insurance Committee had no report.

The Health and Safety Committee had no report. Capt. Dellinger called attention to the September Calls for Service report. Capt. Dellinger reported that there were no major complications during the Ole Time Festival.

Mayor Harshman reported that the Town received a thank you note from the Central High School symphonic band for the Town's financial help toward their trip to New York to perform at Carnegie Hall in April 2026.

Mayor Harshman reported that the "Give Me Liberty" exhibit was well received and helped the Mill surpass last year's visitation numbers for September. He also reported that people were stopping in to view the exhibit right up until the last day.

Mayor Harshman did not attend the September Tourism Council meeting, but he has provided the Council with a copy of the minutes from the meeting.

Mayor Harshman reported that the Town's new website is up and running.

Mayor Harshman reported that the Town will be meeting with the Master Gardeners at the Rain Garden for the last work meeting of this year on October 22, 2025 at 9:30 a.m., and this will be the official handing off of the maintenance of the Garden to the Town. The mayor stated that the Master Gardeners have been assisting the Town with the maintenance and upkeep of the Rain Garden since it was completed and each month, they have worked with the Maintenance Department to weed, prune and mulch with the plan that the Town would eventually take over the Garden completely.

Mayor Harshman reported that the Town received a second settlement payment of \$13,253.17 from the PFAS settlement. The mayor reported that this is in addition to the first payment of \$3,534.94 and their Attorney has indicated that there will be additional settlements coming our way.

Mayor Harshman reported that the Town & County Dinner in Woodstock was very nice. The mayor stated that the food was supplied by eateries from throughout the County and Edinburg was well represented by Sal's Italian Bistro and Bean's BBQ. The mayor also reported that Edinburg will be the host for April 2026 and he has an idea for a program, but he has not talked to the organization yet to see if it will be possible.

The Architectural Review Board (ARB) met on October 2, 2025 to review a proposed picket fence for the front yard of 214 Center Street that was recently purchased by Sophia Logan and Kevin O'Brien. After some questions and discussion, the ARB approved the white painted wood picket fence at a maximum height of 3' 6". The mayor provided the Council with the minutes of the meeting.

The Planning Commission did not meet.

No Zoning Permits were issued.

There was no report from the Town Attorney.

Mayor Harshman reported that VDOT required the contractor at Madison Village to seal all the cracks in the paving and apply a surface treatment of tar and chip, but the roads are extremely rough and he has received one complaint about it. The mayor contacted VDOT and they said this was because of the excess gravel, which will spread around and level in time. The mayor suggested that they go and drive through Madison Village because it feels like more than just excess gravel. Mayor Harshman also reported that VDOT has said that there were a couple of storm water pipes that still need to be checked out and then they will start the process of placing the roads and sidewalks into the State Maintenance Program.

Mayor Harshman reported that VDOT has completed their Phase 2 evaluation of the option of a railroad with a trail next to it. The mayor provided the Council with the Executive Summary, which addresses environmental items, drainage & stormwater management, track rehabilitation, bridge load ratings and has the results of the public comment survey. The mayor also provided the Council with a report on tourist trains that talks about funding and ridership and includes an interesting point of comparing 140,000 riders in 2021 on the most successful scenic train in the region to the 1.2 million users on the Virginia Capital Trail during the same period.

Mayor Harshman reported that he provided the Council with a rough sketch and outline of an idea for creating a "LOVE" sign for Edinburg at the Christmas tree lot. The mayor stated that this would be an expensive project and the Town would need to look for funding assistance. The actual cost for the letters with the digital art applied to each letter is \$12,000 and the remaining \$8,000 of the \$20,000 budget covers the creation of the files for the digital art, the concrete slab, the delivery & installation costs and possible site lighting. At this point, the mayor is looking to see if there is any interest and willingness to fund this type of project. The mayor believes the Town will be able to count on the Edinburg Heritage Foundation for funding in addition to the VTC grant of \$1,500. The mayor asked the Council if they were interested in this project and in giving him the authorization to proceed with this project. The Council was very interested and they agreed to authorize the mayor to proceed.

Mayor Harshman stated that some of the Council might remember an earlier discussion about a 40-foot right-of-way that accesses the lots behind the two lots on South Grove Avenue where Billy Lonas and Brian Fitchett recently built 2 single family homes. The mayor reported that the original plan for the subdivision showed this as a future town street that was never built. The Road Maintenance Agreement states that the right-of-way will forever be maintained by the

adjoining property owners and the Town would have no liability or responsibility for the design, construction or maintenance of this roadway. The mayor asked the Council to authorize him to sign the Road Maintenance Agreement on behalf of the Town. A motion was made by Councilman Wood and Councilwoman T. Dellinger to authorize Mayor Harshman to sign a Road Maintenance Agreement for the property on South Grove Avenue on behalf of the Town. Motion carried.

Mayor Harshman reported that Donnie Hoffman, the current Zoning Administrator, is having health issues and there are zoning permits that need to be reviewed and signed, so the mayor will need to be authorized to act as the Zoning Administrator until Mr. Hoffman returns. The mayor also reported that the Town Attorney stated that this would be the logical thing to do. A motion was made by Councilman Wood and seconded by Councilman Crisman to authorize Mayor Harshman to act as Zoning Administrator during Donnie Hoffman's absence for health reasons. Motion carried.

With no further business, a motion was made by Councilman B. Dellinger and seconded by Councilman Crisman to adjourn the meeting. Motion carried. The meeting was adjourned at 8:01 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk