

REGULAR COUNCIL MEETING MAY 13, 2025

The Edinburg Town Council met for a Public Hearing on Tuesday, May 13, 2025. Mayor Harshman called the Public Hearing to order at 7:15 p.m. All the Council members were present except for Councilman B. Dellinger. Also present were Erick Fadeley and Kim Green.

The purpose of the Public Hearing was to receive comments on the proposed amendment of the 2024-2025 Budget and the proposed Budget for the year beginning July 1, 2025 and ending June 30, 2026.

Mayor Harshman reported that he received some written comments from a town resident and he asked if anyone else had any comments. The mayor shared the comments he had received.

Erick Fadeley asked a number of questions about the Budget, which Mayor Harshman answered.

With no further comments or questions, a motion was made by Councilman Wood and seconded by Councilwoman Strong to adjourn the Public Hearing at 7:21 p.m. Motion carried.

The Edinburg Town Council met in a regular session on Tuesday, May 13, 2025. Mayor Harshman called the meeting to order at 7:30 p.m. All the Council members were present except for Councilman B. Dellinger. Also present was Leslie Hollar, Chief of the Edinburg Volunteer Fire Department.

Mayor Harshman welcomed the guests and asked if anyone had anything that was not on the agenda.

Leslie Hollar, Chief of the Edinburg Volunteer Fire Department reported that the County will be placing an ambulance in Edinburg and Toms Brook. Chief Hollar also reported that they have asked the County for two more people to support the Fire Department. He stated that more smoke detectors will need to be installed and sleeping quarters will need to be created. Councilman Wood asked when the ambulance would be coming to Edinburg. Chief Hollar stated that the ambulance will be here starting next week every day from 7:00 a.m. until 5:00 p.m. and then will go back to Woodstock. He also reported that the Fire Department still has control of the buildings and the vehicles.

A motion was made by Councilman Crisman and seconded by Councilwoman Wymer-Hollar to approve the minutes of the April 8, 2025 regular meeting. Motion carried.

A motion was made by Councilman Wood and seconded by Councilman Crisman to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Mayor Harshman called attention to Inboden's Report for April and reported that a meter had to be replaced at Well #1.

Mayor Harshman reported that Patterson Construction started work today at the Water Pump Station.

Mayor Harshman reported that Corpro is scheduled to complete the annual inspection of the cathodic protection system on the elevated water storage tank.

Mayor Harshman reported that the tar and chip work on Wiers Lane is still scheduled for May.

Mayor Harshman reported that the Town will be sending out the annual Consumer Confidence Report in the next few weeks. The Town has been in compliance with everything and there is the addition of a section on the Service Line Inventory that was completed last year. This section states that none of the Town's service lines are known to be made of lead and it also provides a contact number for details on how to access the service line inventory.

Mayor Harshman reported that all the repairs have been completed on the micro bar screen equipment at the Wastewater Treatment Plant (WWTP).

The Street Committee had no report. Mayor Harshman reported that a stretch of sidewalk has been marked with white paint starting at the Post Office and heading north along Main Street and the plan is to remove the damaged sidewalk there and pay for the concrete directly. The mayor reported that there are a couple of concrete installers that the Town has been talking to and will be using them to do any required forms and the labor to install the new sidewalk.

Mayor Harshman reported that the Town is planning to replace the step that is in front of the Post Office's front door and an area of sidewalk and curb directly in front of the step. The mayor stated that customers will have to use the back door at the Post Office for a few days while the work is being done.

Mayor Harshman asked the Council if they wanted to do the stamped sidewalks or go back to the broom finish. The Council agreed that they liked the stamped sidewalks. Councilwoman T. Dellinger stated that the planters in town are done.

The Ordinance Committee had no report

The Personnel Committee had no report.

The Finance Committee had no report. Mayor Harshman reported that he had provided some information to the Council about the audit and he was hoping to have the final audit by today, but he still only has the draft.

Mayor Harshman reported that USDA is requiring the Town to keep a separate record of the debt service reserve, so he asked the Council to consider the Town opening a second money market account. A motion was made by Councilman Wood and seconded by Councilman Crisman to approve of the Mayor, the Finance Committee Chairman and the Town Treasurer opening a second money market account for the debt service reserve. Motion carried.

The Property Committee had no report. Mayor Harshman reported that there is another HVAC unit out at the Edinburg Mill and this unit dates back to 1979 when the original restaurant conversion was completed. The mayor has only received one quote from Holtzman's for \$12,114 so far out of the three quotes he requested to replace the equipment. Since summer is coming quickly, the mayor is hoping that the Council would approve the replacement of this equipment, not to exceed \$12,200. A motion was made by Councilman Wood and seconded by Councilwoman Wymer-Hollar to authorize the replacement of the HVAC equipment at the Mill, not to exceed \$12,200. Motion carried.

Mayor Harshman reported that the 1-ton dump truck is at the body shop in Luray, one of the small pickups is in the shop for a motor change out and the starter is out on the van. The mayor also reported that the Maintenance Crew is cleaning up the Volvo dump truck to get it ready to sell.

Mayor Harshman reported that the pipe and fittings are on hand at Well #2 to disconnect the green sand filters in preparation of getting them out of the building. The mayor will let Rural Water know once the filters have been removed so that they can let members know about their availability.

Mayor Harshman reported that he is still working on the material list for the King Cola building to get quotes.

The Cemetery Committee had no report.

The Park Committee had no report. Mayor Harshman reported that he contacted five companies about the tennis courts and has only heard back from two of them. He received a quote for \$34,400 from Miller Sports Construction and one from Tennis Courts, Inc. for \$30,240 for repainting the tennis

courts. Tennis Courts Inc. noted that they have included two days to flood and patch any low spots on the courts so they drain properly and they will not apply the new surfaces if courts do not drain properly. The mayor reported that any additional work to correct the drainage will be done on a time and materials plus 20% basis. Mayor Harshman has asked if it was possible for the drainage to be checked before the Town agrees to have the work done. The mayor has also asked if the work can be scheduled after the July 1st start of the new Budget year. The mayor asked the Council if they were okay with himself, the Finance Committee Chairman and the Park Committee Chairman moving forward with the final decision on the tennis companies. The Council agreed.

Mayor Harshman also reported that the parts have been ordered for the ADA chair at the pool and he has dropped off the sign information and map for the Disc Golf Course at Fine Line Signs.

Councilwoman Wymer-Hollar reported that she is lining up the lifeguards, food for the pool is being ordered and the Ducks will start practicing soon. She also reported that Ennedi Shtanko who did the murals at the pool, will be painting the Duck's building and she asked the mayor for one more table to replace the one at the baby pool.

The Insurance Committee had no report. Mayor Harshman reported that he and the Town Treasurer had a Zoom meeting this morning with a VRSA Insurance Representative to discuss the General Insurance and the Worker's Compensation renewal for 2025-2026. The General Insurance increased \$1,909 and the Worker's Compensation went down \$1,282 for the year, which resulted in a net increase of \$627. The mayor reported that there was a 10% increase included in the 2025-2026 Budget and barring any jumps as a result of the Worker's Compensation audit later this year, there will be an extra \$2,855 in the Budget.

Mayor Harshman also reported that Councilman B. Dellinger inquired about Town Council members participating in the Town's Local Choice Health Insurance. The mayor checked with the other towns and found out that the other towns allow this with the Council member paying the monthly fee, which is currently \$1,004 for individuals and \$1,856 for dual coverage. The Council was okay with this.

The Health and Safety Committee had no report.

Mayor Harshman reported that there was nothing new to report about Rails to Trails.

Mayor Harshman reported that the Tourism Council met on April 15th and they reported on a new request for proposals for digital marketing that would be going out in April. They also discussed finding a replacement for Brenda Black. The mayor also reported that Virginia Tourism Visitor Center (VTC) Staff will be in the County May 20-21 and he will be attending a dinner for the VTC Staff on May 20th.

Mayor Harshman reported that visitation at the Mill and sales at the gift shop were in line with last April.

Mayor Harshman reported that the Maintenance Department will be installing concrete pads for the bus benches on the north end of the bridge near the Mill, in front of Dollar General, along Stony Creek Boulevard at the Library and on Rose Drive. He has also requested additional signage to go with a couple of these locations.

Mayor Harshman reported that he set up an exhibit for the Museum and Visitor Center at the Shenandoah County Heritage Day event that was held at Shrine Mont in April and he stated that the event was well attended.

Mayor Harshman reported that Theatre Shenandoah inquired about what type of roof replacement would be required on the building. The mayor stated that the building is town-owned within the

Historic District and he told them it would need to be either a standing seam metal roof or a snap joint metal roof. The mayor reported that they will be starting to fundraise for the new roof and the Town should be thinking about contributing towards it.

Mayor Harshman reported that he received an email informing him that the Central High School Symphonic Band will be performing at Carnegie Hall in New York City in April 2026. This trip will cost \$1,900 per band student and he asked the Council if they would like to give them a donation from the Town. A motion was made by Councilwoman T. Dellinger and seconded by Councilman Wood to donate \$1,900 to the Central High School Symphonic Band. Motion carried.

The Architectural Review Board (ARB) met on April 23rd and Mayor Harshman provided the minutes from the ARB meeting to the Council. The mayor stated that another member is needed for the ARB to replace Bill Smith who is stepping down.

The Planning Commission did not meet.

There were six Zoning Permits issued:

1. C.L. Neff Investment Group (Car Wash)
603 N. Main St.
Close in open truck bay
2. Skye Ferguson
603 N. Main St.
Trailer sales
3. Lana Stokes
201 Water St.
Fence
4. Curtis Adkins
Windsor Knit Rd.
Single Family Home
5. Curtis Adkins
Windsor Knit Rd.
Single Family Home
6. Richard & Carol Dellinger
107 Water St.
Fence

There was no report from the Town Attorney.

Mayor Harshman asked the Council to consider adopting a Resolution to amend the 2024-2025 Budget. The mayor read the Resolution. A motion was made by Councilman Wood and seconded by Councilman Crisman to adopt the Resolution to amend the 2024-2025 Budget. Motion carried. Recorded vote as follows: Wymer-Hollar – aye, B. Dellinger – absent, Strong – aye, Crisman – aye, T. Dellinger – aye, Wood – aye, Harshman – aye.

Mayor Harshman asked if the Council had anything they wanted to discuss about the proposed Budget for the period beginning July 1, 2025 and ending June 30, 2026. The Council had nothing they needed to discuss. The mayor reported that the adoption of the 2025-2026 Budget will be considered at the June meeting.

Mayor Harshman asked the Council to consider an annual contract with Or-Tec for maintenance of the micro bar screen equipment at the WWTP. The mayor stated that this item was discussed a couple of months ago and Or-Tec was on site in April to repair the micro bar screen equipment. The contract covers one annual inspection and adjustment of the equipment to head off the repairs that were just needed. The cost is \$2,976 for a one-year contract and \$5,500 for a two-year contract. A motion was made by Councilman Wood and seconded by Councilwoman T. Dellinger to approve a two-year contract with Or-Tec for the maintenance of the micro bar screen equipment at the WWTP at a cost of \$5,500. Motion carried.

Mayor Harshman asked the Council to consider adopting a Resolution to establish the percentage of Personal Property Tax Relief for qualifying vehicles within the Town during the 2025 Tax Year. The mayor read the enacting parts of the Resolution. A motion was made by Councilman Wood and seconded by Councilman Crisman to adopt the Resolution to establish the percentage of Personal Property Tax Relief for qualifying vehicles within the Town during the 2025 Tax Year at 17%. Motion carried. Recorded vote as follows: Wymer-Hollar – aye, B. Dellinger – absent, Strong – aye, Crisman – aye, T. Dellinger – aye, Wood – aye, Harshman – aye.

Councilman Wood stated that he wanted to recognize Vicki Lutz's retirement after 40 years and Councilman Wymer-Hollar for being the Outstanding Teacher of the Year at W.W. Robinson Elementary School. He congratulated both of them.

With no further business, a motion was made by Councilwoman Wymer-Hollar and seconded by Councilman Crisman to adjourn the meeting. Motion carried. The meeting was adjourned at 8:20 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk