

REGULAR COUNCIL MEETING JULY 8, 2025

The Edinburg Town Council met in a regular session on Tuesday, July 8, 2025. Mayor Harshman called the meeting to order at 7:30 p.m. All the Council members were present except Councilman B. Dellinger and Councilwoman Wymer-Hollar. Also present was John Tesh, Capt. Wes Dellinger and Dep. Dulaney from the Shenandoah County Sheriff's Department.

Mayor Harshman welcomed the guests and asked if anyone had anything that was not on the agenda.

John Tesh stated that he is looking into purchasing the house at 311 Shenandoah Avenue, but he is concerned about the amount of water going down the driveway and getting into the carport and basement when it rains. He also stated that since the Town has a utility easement there he wondered if the Town could do anything about the water. Mayor Harshman stated that he will talk to Ron Ross and the Town Attorney about it.

A motion was made by Councilman Wood and seconded by Councilman Crisman to approve the minutes of the June 10, 2025 regular meeting. Motion carried.

A motion was made by Councilman Wood and seconded by Councilman Crisman to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Mayor Harshman stated that he has not received Inboden's monthly report yet.

Mayor Harshman reported that Patterson Construction has finished the piping work at the Water Pump Station, but they are still waiting for the subcontractors to complete the electrical and SCADA work.

Mayor Harshman reported that the green sand filters were lifted out of the Well #2 Pump House building yesterday, but they are too old to use, so the sand will be cleaned out and then the filters will be scrapped. He also reported that Stuart Didawick is going to repair the block on one corner of the building that was damaged when the roof caved in and then work can begin on the roof installation.

Mayor Harshman reported that the one compressor at the Water Treatment Plant is losing oil again and had to be taken offline. This is the third or fourth time that this has happened.

Mayor Harshman reported that a couple of water leaks were repaired in the past month.

The Street Committee had no report. Mayor Harshman reported that the sidewalk work is taking way longer than expected.

The Ordinance Committee had no report.

The Personnel Committee had no report. Mayor Harshman reported that Codey Heltzel may be leaving the Town and that he had a conversation with him today and he is considering his options.

The Finance Committee had no report.

The Property Committee had no report. Mayor Harshman reported that one of the HVAC units at the Mill has been replaced and they are still waiting on a part to repair the second unit. There were also AC problems at the Town Office that required repairs. He also reported that there were no bids on the Volvo dump truck, so it was sold at auction for \$13,500 and the Town received \$12,150 from the sale.

The Cemetery Committee had no report.

The Park Committee had no report. Mayor Harshman reported that he still hasn't heard anything about the schedule for the tennis courts. He also reported that the post for the Disc Golf signs has come in.

The Insurance Committee had no report. Mayor Harshman reported that the Town received a credit of \$816 from last year's Worker's Compensation and the General Insurance came in a little lower.

The Health and Safety Committee had no report. Capt. Dellinger called attention to the June Calls for Service report. The mayor reported that the Town received an email from Dep. Dulaney about vehicles not stopping at the crosswalks. Capt. Dellinger stated that he will have more traffic enforcement at the crosswalks. Dep. Dulaney reported that a juvenile intake officer is now involved in the minibike issue and will be taking care of it.

Councilman Wood reported that there was a good turnout at the Car Show and that it was a great show. Mayor Harshman reported that the Party in the Park went well and there will be another one on August 15th. He also reminded everyone about the BBQ Competition at the Town Park on August 22nd and August 23rd and that there will also be six food trucks and a Car Show. The judging for the Edinburg's Choice award will be at 2:00 p.m. on August 23rd and if anyone else is interested in being a judge to let him know. Councilwoman T. Dellinger stated that she would like to be a judge, along with the Mayor and Councilman Crisman.

Mayor Harshman reported that he will be attending the Transportation Board meeting that will be held on July 16th or 17th in Winchester. All the Towns and Counties that have adopted resolutions of support for the Trail will be attending the meeting to address the Board. The Board plans to make the decision between a trail only and the rail with a trail before the current Governor's term ends. The mayor also reported that it appears that the final results of VDOT's Rail with Trail Study might not be released until after the November 2025 election.

Mayor Harshman reported that the Board of Supervisors confirmed his reappointment to the Tourism Council. He also reported that Brittney Clem-Hott chaired the June meeting and most of the meeting was spent learning about her work history and with the Tourism Council members introducing themselves.

Mayor Harshman reported that the numbers at the Mill are lower than last year, but there has been an increase in donations. There have also been a lot of good comments from visitors.

Mayor Harshman reported that the DEQ has lifted the Drought Watch for all the Counties in Virginia.

The Architectural Review Board did not meet.

The Planning Commission did not meet.

Four Zoning Permits were issued:

1. Kai Gingerich
106 N. Main St.
Fence
2. Donnell Smith
202 Princess Caroline Ct.
Fence

3. Robert & Reeza Woode-Vanhorn
103 Jillian Ct.
Fence

4. Larry Kibler
100 S. Whissen St.
Storage Building

Mayor Harshman reported that tomorrow morning, he and Ron Ross will be meeting with an individual that may be interested in purchasing the unfinished portion of Phase 2 in Edinburg Square.

Mayor Harshman asked the Council to consider reappointing Paul J. Neal, Jr. as the Town Attorney, Mary Lowerre as the Town Clerk and Mandy Roberts as the Town Treasurer. Mayor Harshman reported that the Town Charter states that the Council may appoint these and any other required positions every two years at the July council meeting. A motion was made by Councilman Crisman and seconded by Councilwoman Strong to reappoint Paul J. Neal, Jr. as the Town Attorney, Mary Lowerre as the Town Clerk and Mandy Roberts as the Town Treasurer for two more years. Motion carried.

Mayor Harshman asked the Council to consider a quote from Ortts Electric to replace another HVAC unit at the Edinburg Mill. This is the unit that the Council already approved by email at a cost of \$11,900 and this will place the approval in the minutes. A motion was made by Councilwoman T. Dellinger and seconded by Councilman Wood to approve the quote from Ortts Electric to replace an HVAC unit at the Edinburg Mill at a cost of \$11,900. Motion carried.

Mayor Harshman asked the Council to consider the approval of Robinson, Farmer & Cox Associates performing the FY2025 Audit. The mayor stated that he provided the Council with a copy of the Engagement Letter and that the fee will be \$21,000 with an additional \$2,000 for the single audit that is required by the Town's use of federal funds. A motion was made by Councilwoman Strong and seconded by Councilman Crisman to approve of Robinson, Farmer & Cox Associates performing the FY2025 Audit. Motion carried.

Mayor Harshman stated that the Town Clerk and the Town Treasurer have pointed out that the Town's website needed to be updated. The mayor reported that there are several areas of extra money in the Budget, there is \$2,000 in the Audit and an extra \$2,800 in General Insurance that could be used towards updating the website. He has also provided a copy of an email to the Council from one of the vendors that the Town Treasurer has talked to that estimates the cost to be \$2,000-\$2,500 to update the website. The Town Treasurer liked this vendor because the Town will have total control of the new website and future additions and changes. Councilwoman T. Dellinger stated that she fully supports the website being updated. A motion was made by Councilwoman T. Dellinger and seconded by Councilman Wood to authorize the Town Treasurer and the Town Clerk to move forward on updating the Town's website at a cost not to exceed \$3,500. Motion carried.

With no further business, a motion was made by Councilman Wood and seconded by Councilman Crisman to adjourn the meeting. Motion carried. The meeting was adjourned at 8:07 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk