

REGULAR COUNCIL MEETING OCTOBER 9, 2018

The Edinburg Town Council met in a regular session on Tuesday, October 9, 2018. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present, with the exception of Councilman Dellinger. Also present were: Capt. Wes Dellinger and Dep. Jordan Umstead from the Shenandoah County Sheriff's Department, Ms. Susan Ranck, Mr. Jay Neal, Town Attorney and Mr. Ron Ross, Town Maintenance Supervisor.

Mr. Harshman asked if any of the visitors had comments on any non-agenda items. Ms. Susan Ranck stated that she would like a dog leash law in Edinburg. She stated that her neighbors do not put their Chihuahua on a leash and another neighbor leaves their dogs out in their unfenced yard without a leash. Ms. Ranck does not want her dog to be attacked by unleashed dogs. Mr. Harshman stated that he will look into a leash ordinance.

Ms. Ranck also reported that she thinks that there is a sinkhole developing in front of her shop on Main Street in the southbound lane. Mr. Harshman stated that he and Mr. Ross will check into this.

Councilman Van Stee asked if he could add the nomination and bios of two individuals that are interested in serving on the Planning Commission to the Agenda. Mr. Harshman stated that it can be brought up during the Planning Commission Report.

A motion was made by Councilman Beachy and seconded by Councilman Wood to approve the minutes of the September 11, 2018 meeting. Motion carried.

The Treasurer's report was reviewed. A motion was made by Councilman Wood and seconded by Councilman Beachy to approve the Treasurer's report. Motion carried.

Mr. Harshman reported that the gap between water produced and water going through the Plant has decreased.

Mr. Harshman reported that filter #4 went down, cutting into water production. An air cellonoid in the control panel went bad and Evoqua is having trouble getting the part.

Mr. Harshman reported that there were "waves" in the break tank, which the Engineer said was a well problem. The Town is investigating changing well #1 to a submersible pump and also might need to find a new well site.

Mr. Harshman reported that the Town is going to start the cryptosporidium testing immediately and tests will be done twice a month for one year.

Mr. Harshman reported that the bacteriological samples were missed in August during all of the water issues. The Town will have to notify the public of this, so the Town will put it in the next Consumer Confidence Report.

Mr. Harshman reported that the EPA and VDH are looking at available dates to come and help with the water audit.

Mr. Harshman reported that no progress has been made with the County on the WWTP.

Mr. Harshman reported that the Town exceeded the e-coli limits in the chlorine contact tank in September. Even though it is pumped weekly, there is a buildup of solids on the walls. The plan is to pump down and wash the walls on Wednesday.

Mr. Harshman reported that DEQ will be inspecting the underground storage tank at the WWTP generator tomorrow.

Mr. Harshman reported that the 3-year cathodic protection system testing for the underground storage tank has been scheduled.

Mr. Harshman reported that the Town has renewed the annual GIS Management Contract.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report. Councilman Van Stee reported that the Town is working on job description responsibilities and establishing guidelines for the Maintenance Staff. Mr. Harshman stated that this document is a work in progress. Councilman Wood stated that he would prefer that Councilman Van Stee make a motion for the Town Council to support this document. Mr. Harshman stated that he would like to revisit this document after Mr. Ross and Mr. Williams have a chance to look it over. Mr. Harshman stated that this document is making Mr. Mike William's position official, which is more of a trainee position than a foreman position to eventually take over for Mr. Ross. Councilman Beachy would like to make this document official after Mr. Ross looks it over.

The Finance Committee had no report.

The Property Committee had no report. Mr. Harshman reported that the Town of Woodstock has gotten their new backhoe, but they need to clean up the old one before they sell it to the Town.

The Cemetery Committee had no report. Mr. Harshman reported that he has reached out to Mr. Danny Grimsley about pouring the concrete at the cemetery for the Cremation Memorial, but has not been able to get in touch with him. Mr. Ross stated that he spoke with him and he will be coming on Thursday or Friday to look at the location.

The Park Committee had no report.

The Insurance Committee had no report.

Capt. Dellinger reported that there were 805 total calls for service in September. Capt. Dellinger also reported that the Ole Time Festival went well with no major mishaps. Capt. Dellinger stated that Dep. Umstead will be filling in for Dep. Taylor who is on baby leave.

Mr. Harshman reported that he attended the September Tourism Council meeting and has provided the Council with a copy of the minutes.

Mr. Harshman reported that he attended a Department of Housing & Community Development (DHCD) workshop, along with Ms. Ashley Shickle from the Northern Shenandoah Valley Regional Commission (NSVRC), who is going on maternity leave in December. Mr. Harshman spoke to a DHCD representative at the workshop about the Town's pending grant application. Mr. Harshman, Ms. Shickle and Mr. Michael Allen from the DHCD had a conference call about the Town's next grant application. Mr. Allen suggested that the Town scale down the project area to just the Main Street corridor. The Town also needs to look for more businesses to participate, update the Letters of Interest and have another Public Hearing. The guidelines for the grant application will not be available until January and the application is due at the end of March.

Mr. Harshman reported that he will be attending a DHCD input session and How-to-Apply workshop on December 13th.

Mr. Harshman reported that he will be attending a work session on Thursday at the NSVRC to discuss Rails-to Trails and they will be giving updates on the regional bus service and the I-81 corridor improvement plan.

Mr. Harshman reported that Mr. Wes Pence from Wholesome Foods will be attending the November Council meeting to talk to the Council about the letter that was sent to them about their truck repair facility.

Mr. Harshman reported that he is working with the Virginia ABC to get permission to exhibit a still at the Museum at the Mill.

Mr. Harshman reported that the County and the Towns are going to meet again to review the quotes for the new countywide maps.

Mr. Harshman also reported that the Town & County Dinner will be on Wednesday, October 10th in Strasburg starting at 5:30 p.m.

There was no ARB meeting this month.

Councilman Van Stee reported that the Planning Commission met last month. Councilman Van Stee also reported that there were two individuals that are interested in being on the Edinburg Planning Commission. The two individuals are: Mr. Gordon Hudson of 306B North Main Street and Ms. Karen Van Stee of 108 North Main Street. Mr. Harshman asked if there were any comments. There were none. A motion was made by Councilman Beachy and seconded by Councilman Wood to appoint Mr. Gordon Hudson and Ms. Karen Van Stee to the Edinburg Planning Commission. Motion carried.

The Zoning Administrator's report showed that one permit was issued:

1. Connie Wetzel
109 Cooper Street
Carport

The Town Attorney, Mr. Jay Neal reported that the Board of Zoning Appeals order for Ms. Barbara Strong was finally signed by the five judges and she should have gotten sworn in by now.

Mr. Harshman asked the Council to consider an amendment to the definition of a Dwelling Unit in the Zoning Ordinance, which will remove any reference to the size of a dwelling unit. The first reading will be done after the Public Hearing.

Mr. Harshman stated that he would schedule and advertise a Public Hearing for 7:15 p.m. on Tuesday, November 13, 2018 before the Regular Council Meeting.

Mr. Harshman asked the Council to consider a proposal from Pennoni Engineering to provide engineering services to the Town pertaining to water treatment plant operational and compliance issues. Mr. Harshman wants to make sure the Town has an updated agreement with Pennoni in place to provide engineering services for the Water Treatment Plant when the Town needs to get financing through Rural Development. A motion was made by Councilman Wood and seconded by Councilman Beach to accept the engineering contract from Pennoni Associates. Motion carried.

Mr. Ross reported that Ms. Mary Beth Foltz spoke to him about tearing down the chicken houses that she owns on Koontz Street. Mr. Harshman reported that the Planning Commission told her that the best thing for them to do is put in storage buildings. Mr. Ross stated that he couldn't find a water meter there, and asked Mr. Harshman if he needed to spot dig it, or if they needed to find it. Mr. Harshman stated that the property owners need to find it if it is not easily located and it is not the Town's responsibility to do so. The Council agreed.

With no further business, a motion was made by Councilman Van Stee and seconded by Councilman Wood to adjourn the meeting. Motion carried. The meeting was adjourned at 8:23 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk