

## REGULAR COUNCIL MEETING NOVEMBER 13, 2018

The Edinburg Town Council met for a Public Hearing on Tuesday, November 13, 2018. Mayor Harshman called the Public Hearing to order at 7:15 p.m. All Council Members were present, with the exception of Councilman Boone. Visitors included: Mr. Larry Meyer and Mr. Wes Pence from Wholesome Foods, Ms. Mary Lou Thompson, Ms. Mary Beth Foltz, Mr. & Mrs. Sam Gochenour, Ms. Maud Watson, Mr. Beecher Bowers, Mr. Richard Pence, Mr. Matt Helsley from Wightman Insurance, Mr. Max Thornberry from the Northern Virginia Daily and Town Maintenance Supervisor, Mr. Ronald Ross.

The purpose of the Public Hearing was to receive comments on the proposed amendment to Chapter 175, Zoning, Article I, General Provisions § 175-2, Definitions and word usage. The proposed amendment will remove the 600 square foot minimum for a dwelling unit that is currently in the dwelling unit definition.

Mr. Harshman asked if anyone had any comments. Ms. Jean Gochenour asked if the amendment would allow smaller houses to be built. Mr. Harshman stated, yes and it would also allow for “tiny houses”. Ms. Gochenour asked about trailers in Town. Mr. Harshman stated that there will be no new trailers or trailer parks allowed in Town. Councilman Beachy asked Mr. Harshman if this would have any effect on minimum lot size. Mr. Harshman stated, no.

With no further comments or questions, a motion was made by Councilman Beachy and seconded by Councilman Wood to adjourn the Public Hearing. Motion carried.

The Edinburg Town Council met in a regular session on Tuesday, November 13, 2018. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present, with the exception of Councilman Boone. Town Attorney, Mr. Jay Neal was also present. Visitors included: Mr. Larry Meyer and Mr. Wes Pence from Wholesome Foods, Ms. Mary Lou Thompson, Ms. Mary Beth Foltz, Mr. & Mrs. Sam Gochenour, Ms. Maud Watson, Mr. Beecher Bowers, Mr. Richard Pence, Mr. Matt Helsley from Wightman Insurance, Capt. Wes Dellinger and Deputy Wade Wolverton from the Shenandoah County Sheriff’s Department, Mr. Max Thornberry from the Northern Virginia Daily and Town Maintenance Supervisor, Mr. Ronald Ross.

Mr. Harshman asked if any of the visitors had any comments on items not on the agenda. Mr. Matt Helsley stated that he had concerns about the accidents at Wightman Insurance this year and that there needs to be some solution to this. Mr. Helsley also stated that speed was a big thing as to why it happened. Mr. Harshman stated that installing a traffic light at that intersection is a VDOT matter that would have to be agreed to by the Town. All of the parking would have to be removed from Farmers & Merchants Bank to the bridge and turning lanes would also need to be added. Mr. Harshman suggested to Capt. Dellinger that speeding enforcement should be stepped up and maybe radar-type signs could be installed. Mr. Harshman also suggested that parking could be possibly eliminated from the curb to the Bank. Mr. Harshman stated that the Town will look into it and speak with VDOT about this issue.

A motion was made by Councilman Dellinger and seconded by Councilman Beachy to approve the minutes of the October 9, 2018 meeting. Motion carried.

The Treasurer’s report was reviewed. A motion was made by Councilman Wood and seconded by Councilman Beachy to approve the Treasurer’s report and pay the bills as presented. Motion carried.

Mr. Harshman asked the Council if the Wholesome Foods Truck Garage discussion could be moved up on the agenda and the Council agreed.

Mr. Wes Pence from Wholesome Foods stated that he was kind of blindsided when he got the letter from the Town about cleaning up the truck garage, but he wants to try to keep things in order and there has been an effort to clean things up. He also stated that the metal has been moved and the tires have been removed. Mr. Pence stated that the new shop hasn't come as far as they had hoped and won't be completed until the Spring/Summer of 2019. He also stated that they are more than willing to put up a fabric fence. Councilman Van Stee stated that the Planning Commission recommended that it be a green fabric fence, the same height as the existing fence and attached on the inside. Mr. Pence stated that he was planning on installing 400 feet of fence on the outside of the fence, but not on the Forestry Department side. Councilman Van Stee stated that he will take another look at it on behalf of the Planning Commission before a final decision is made.

Mr. Harshman reported that there continue to be issues at the WTP with the wells and filter #4. Mr. Harshman reported that filter #4 is currently running, but it is hoped that the air manifold on the unit will be upgraded with the newer technology later this week. The Town is also waiting on 3 replacement membranes for the 3 that were damaged during shipment back in July. Mr. Harshman also reported that there have been solenoid problems on a couple of the other filters that used up all of the spare parts, but the Town has ordered additional spares.

Mr. Harshman reported that the Town had gotten a quote for replacing well #1's turbine pump with a higher production submersible pump. The quote is \$12,690 for a pump that is supposed to be able to give the Town the rated 200 GPM from the well. Hopefully, the replacement will be done before winter sets in.

Mr. Harshman reported that there were also some issues with well #2. While investigating, it was discovered that the meter was running backwards when the well shut off. This was caused by at least one of the check valves on the system not holding. The plan was to wait until well #1 was replaced and then, well #2 could be taken off-line and the repairs could be done. Mr. Harshman reported that the Health Department also noticed the meter running backwards during the most recent inspection and instructed the Town to have it repaired as soon as possible.

Mr. Harshman reported that it was also noticed that the amount of water getting to the WTP from well #2 was decreasing and went from around 105 GPM at the well to less than 50 GPM making it to the WTP. In addition to the check valves failing, it was now thought that there was a hole in the well line running up from the pump.

Mr. Harshman reported that Valley Well Drilling pulled the pump which had a galvanized line in place and the last 60 to 80 feet was in really bad shape. The pump itself looked pretty rough when it came up and Mr. Harshman decided that it made no sense to install complete new well piping attached to a 9-year old pump, so the pump was replaced. Mr. Harshman reported that since the old pump was still working, it was cleaned up and kept to be used as a test pump when the Town finally gets to looking for a third well.

Mr. Harshman reported that in addition to the piping and pump, the Town got all new wiring and check valves installed and the backward running meter is fixed. The cost of this repair was \$10,319. This did not solve all of the problems with the amount of water coming from well #2 to the WTP. Mr. Harshman reported that there is still not full flow at the WTP.

Mr. Harshman reported that Town Engineer, Mr. Karl Schaeffer contacted the representative for the clay valve that regulates the flow from the well at the WTP for suggestions on what should be checked. Mr. Schaeffer, Mr. Ross and Mr. Harshman checked some of the pressure lines and adjusted the pressure reducer on the valve. Mr. Harshman reported that something changed in the valve's operation after it was worked on and there is now correct flow at the WTP from well #2. Mr. Harshman reported that the clay valve is now 20 years old and some of the parts will need to be replaced in the near future.

Mr. Harshman reported that a bearing acted up on one of the booster pumps, but it was able to be replaced as a warranty repair.

Mr. Harshman also reported that the tank levels have come up slightly, but are still far from full.

Mr. Harshman reported that the Health Department required the Town send out e-coli notices and were given one day to get the notices out to water customers. There was never any e-coli in the water, one of the samples from the Edinburg Manor Pump Station yard hydrant was contaminated. The Health Department has informed the Town that yard hydrants must be protected and can't be used for samples and the yard hydrants should be locked when not in use.

Mr. Harshman reported that the Town received the results of the first cryptosporidium test, which was good.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report. Mr. Harshman reported that the Town lost the part-time maintenance person at the Mill. Mr. Harshman has not looked into filling the position yet.

The Finance Committee had no report.

The Property Committee had no report.

The Cemetery Committee had no report. Mr. Harshman reported that the concrete pad is in place for the Crematorium.

The Park Committee had no report.

The Insurance Committee had no report.

Capt. Dellinger reported that there were 679 total calls for service in October. Capt. Dellinger stated that he will check with VDOT about speed signs for the Town. Capt. Dellinger introduced Deputy Wade Wolverton, who has replaced Deputy Justin Thompson, until the new graduates from the Academy are trained. Councilman Wood stated that he was very disappointed that he didn't see any deputy's cars on Halloween night. Mr. Harshman also stated that he didn't see any either.

Mr. Harshman reported that he attended the October Tourism Council meeting and has provided the Council with a copy of the minutes. Mr. Harshman also reported that the Tourism Council will not meet in November.

Mr. Harshman reported that the second "Rev-up Marketing" series and competition is over. Penelope's Café and Wightman Insurance are the 2 businesses that applied from Edinburg. The Program focused on using social media to promote businesses and was very well attended.

Mr. Harshman reported that he attended a meeting that included a presentation on Rails-to-Trails from Strasburg to Broadway, for a total of 37 miles. The Rails-to Trails people continue to talk to Norfolk Southern about releasing the track right-of-way.

Mr. Harshman reported that a survey has been circulating on the proposed Route 11 Bus Service in the County and there is a follow-up meeting coming up to continue the discussion on the progress of the feasibility study.

Mr. Harshman stated that at this time last year he reported about Edinburg resident Mr. Carey Radabaugh (known as Radar around town) contacting him about taking over a community service that Mr. Tim Beachy performed some years ago. Mr. Radabaugh walks a lot and he carries along a trash bag to pick up litter throughout the Town. He has done a great job keeping the streets clean and Mr. Harshman thought that it would be nice to do something in return for his efforts. Mr. Harshman asked the Council how they felt about waiving his January, February and March water bills. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to waive Mr. Carey Radabaugh's January, February and March water bills. Motion carried.

Mr. Harshman stated that everyone has probably noticed the Military Tribute banners up around Town. The Town is working with the VFW on these banners and will be putting them up for Veterans Day and Memorial Day each year. This year, they will be left up through the Christmas Holiday to help promote the project.

Mr. Harshman reported that the Christmas Parade will be on November 29<sup>th</sup>, followed by the Tree Lighting and Children's Christmas Party.

Councilman Van Stee reported that the Planning Commission and the ARB met on October 16<sup>th</sup> to discuss an idea that the Planning Commission had for "Opportunity Zones". These are zones that are in obvious need of maintenance and TLC. The Planning Commission wanted the ARB's consensus and input on how best to address these issues. The Planning Commission decided to send letters to two property owners on Main Street that invited them to come to the next Planning Commission meeting to discuss their plans for their properties.

The Zoning Administrator's report showed that two permits were issued:

1. Rose Hill HOA  
4065 Rose Bud Ct.  
Retaining Wall
2. Alan/Maud Watson  
301 Shenandoah Ave.  
Deck

The Town Attorney had no report.

Mr. Harshman read the first reading of a proposed amendment to Chapter 175, Zoning, Article I, General Provisions § 175-2 Definitions and word usage. The second reading will be at the December meeting.

Mr. Harshman reported that the CDBG application is due at the end of March and Ms. Ashley Shickle from the Northern Shenandoah Valley Regional Commission is going on maternity leave sometime in December. Mr. Harshman reported that he heard about the Berkley Group, which is an independent company that helps with Comprehensive Plans, Grants, etc. and they are hired on a per job basis. Councilman Beachy stated that this is probably the only way that the Town will be able to get something submitted and the Council agreed to have Mr. Harshman contact them.

Mr. Harshman asked the Council if they wanted to move forward with the proposed amendment to Chapter 31, Animals, Article IV, Dogs § 31-10, Running at large. Councilman Beachy stated that he had no problem with it. Mr. Harshman stated that he would have Mr. Neal look over it prior to moving forward.

Mr. Harshman reported that the Town has spent a lot on water this year and instead of seeking a loan, Mr. Harshman asked the Council if the Town should try temporarily reducing the tap fees by 20%, which should be an incentive to vacant property owners. The Council agreed to try

reducing the tap fees and Mr. Harshman read a Resolution Establishing a Temporary Reduced Water and Sewer Tap Fee Rate Within the Town of Edinburg, Virginia. A motion was made by Councilman Beachy and seconded by Councilman Van Stee to approve a Temporary Reduced Water and Sewer Tap Fee Rate Within the Town of Edinburg, Virginia. Motion carried. Mr. Harshman reported that the Town will notify property owners with buildable properties.

Mr. Harshman reported that the Town Office will be closed on Monday, December 24<sup>th</sup> and Tuesday, December 25<sup>th</sup> for Christmas. Mr. Harshman asked the Council if the Town Office could close at noon on Friday, December 21<sup>st</sup> for the Employee Christmas Party. The Council agreed that this was okay. Mr. Harshman also reported that last year's Employee Gifts were \$100 for full-time employees and \$50 for part-time employees. A motion was made by Councilman Beachy and seconded by Councilman Wood to approve the Employee Gifts. Motion carried.

With no further business, a motion was made by Councilman Beachy and seconded by Councilman Dellinger to adjourn the meeting. Motion carried. The meeting was adjourned at 8:38 p.m.

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Daniel J. Harshman, Mayor

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Mary L. Lowerre, Town Clerk