

REGULAR COUNCIL MEETING JUNE 13, 2023

The Edinburg Town Council met in a regular session on Tuesday, June 13, 2023. Mayor Harshman called the meeting to order at 7:29 p.m. All the Councilmembers were present. Also present were Mr. Steve Crisman and Capt. Glenn Ogle from the Shenandoah County Sheriff's Department.

Mayor Harshman asked if anyone had anything that was not on the agenda.

A motion was made by Councilman Dellinger and seconded by Councilman Beachy to approve the minutes of the May 9, 2023 regular meeting. Motion carried.

A motion was made by Councilman Wood and seconded by Councilman Dellinger to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Councilman Beachy called attention to Inboden's report.

Mayor Harshman reported that a "drought watch" notice has been emailed to the Town's water customers and has been posted on the Town's website.

Mayor Harshman reported that the Memcor US Filter technicians finally came for their 3-day visit to work with Inboden to go over the filters. They did some adjustments and part replacements, but the Town has not received a final report yet. Mayor Harshman also reported that the 12 new membrane for filter #4 still have not arrived.

Mayor Harshman reported that the surveyors have completed the drawings showing roads, lot lines and most of the layout of the existing water lines at Cave Springs. The Town has a good idea of what the best route for the new lines should be and will be trying to keep as much as possible within the VDOT right of way and the private roads. Mayor Harshman also reported that the Town will be trying to move this along to bidding the work as quickly as possible since he is very concerned about the "clawing back of unspent Covid funds" that is part of the debt ceiling resolution.

Mayor Harshman reported that the Town has finally heard from the Virginia Department of Health (VDH) about renewing the permits on the water pump station at the 200,000-gallon ground storage tank. The VDH has asked the Engineer for a current set of plans to make sure that no changes in the Waterworks Regulations will have an impact on the Project.

Mayor Harshman reported that all three of the tanks have been painted and the repairs have been completed. The paint has not cured on the two ground tanks, the 100,000-gallon tank will be back into service as soon as possible and the 200,000-gallon tank will be closed up for future use. Mayor Harshman also reported that the inside of the elevated tank will need to be painted in 3 or 4 years.

Mayor Harshman reported that the Town received the preliminary drawings from T-Mobile for locating the antennas on the water tank and they are asking if the Town is still good with them doing this before they complete the full design. Mayor Harshman reported that T-Mobile has stated that the lease amount that they would be paying the Town will be \$2,000-\$2,500 a month and they would like to do a long-term lease of 5-10 years. Mayor Harshman also reported that the cables will be located on the inside of the tank and there will be nine 7-foot-tall antennas on the tank. Mayor Harshman asked the Council if they were still okay with going forward on this and the consensus was yes. The Council had a brief discussion about the lease for the antennas.

Mayor Harshman reported that the Town had the kick-off meeting for the lead pipe inventory with Inboden and will soon get started working on that.

Mayor Harshman reported that the Wastewater Treatment Plant (WWTP) Operators are still adjusting to the parts of the new plant that have been put online. Mayor Harshman also reported that the backflow preventer on the 2-inch water line coming into the WWTP has been replaced.

The Street Committee had no report. Mayor Harshman reported that the proposed VDOT crosswalk at the Dollar General Store is still in the hands of the VDOT Engineers. Mayor Harshman also reported that VDOT will not approve the mirrors on Palmyra Road since they would need to be placed on a bend in the road.

The Ordinance Committee had no report. Mayor Harshman reported that a Public Hearing will need to be scheduled for the Town Code Update. Mayor Harshman also reported that the Town Attorney found a duplication of duties when he reviewed the Code update, so Mayor Harshman did some rewriting of the Board of Zoning Appeals section and moved some of it to the Town Council section. The Town Attorney has reviewed and approved these changes. Mayor Harshman sent them on to General Code. Mayor Harshman reported that he has received the new pages for the Ordinance adoption.

The Personnel Committee had no report.

The Finance Committee had no report.

The Property Committee had no report. Mayor Harshman reported that he and Mr. Ross have been looking for a used sewer camera and he stated that the Town may want to think about using American Rescue Plan Act (ARPA) funds for purchasing one. Councilman Dellinger stated that he would do some checking around for cameras.

The Cemetery Committee had no report.

Councilwoman Wymer-Hollar reported that the pool was closed for a couple of days due to the weather and that the first swim meet is this evening. She also reported that 15 lifeguards attended the recent training class and she has hired 3 new lifeguards. She also reported that everyone is enjoying the new additions to the pool and the basketball courts and the disc golf course are being used a lot. Councilwoman Wymer-Hollar also reported that lots of pool passes have been purchased and a lot of pool parties have been scheduled.

Councilman Beachy asked the Mayor what the status was on the tennis courts and reported that someone stated to him that the courts are really bad. Mayor Harshman reported that he still hasn't heard back from the tennis company and stated that the repairs would cost \$117,000.

The Insurance Committee had no report. Mayor Harshman reported that the Anthem Local Choice Insurance has been renewed for July 1st, as well as the VML Insurance and the Worker's Compensation Insurance with the approved changes.

The Health and Safety Committee had no report. Capt. Ogle reported that there was a new category for "CSD Visit" on the Calls for Service report. Capt. Ogle explained that the Sheriff's Department now has 2 Community Service Deputies, which are separate from the Town Deputies for the purpose of mental health assistance. Councilman Wood asked Capt. Ogle to change the report to show all the prior months on the report and thanked him.

Mayor Harshman reported that the Tourism Council has not met for a couple of months.

As Mayor Harshman reported last month, the Shenandoah Tours will be in Edinburg on June 21st and Ms. Linda Wooten will be giving a tour of Edinburg starting at Murray's Fly Shop. Mayor Harshman will then meet them at the Edinburg Mill for a tour of the Museum and then the group will do a wine tasting at Heritage Mill Wines. After that, the group will come to the Town Hall for lunch from Bean's BBQ.

Mayor Harshman reported that the Town Clerk sent out the email again from County Planner, Mr. Tyler Hinkle, who was seeking information from Edinburg as part of the County's public engagement for their Comprehensive Plan. The Town has only received a few comments and Mayor Harshman

asked if anyone else had comments to email the Town Clerk as soon as possible so she can forward them to Mr. Hinkle.

Mayor Harshman reported that the ShenGo Bus Committee decided to offer free transportation to the polls on June 20th, but they have done some re-thinking since some of the polls are not on the Bus route.

Mayor Harshman reported that he will be attending the Shenandoah Rails to Trails Annual meeting tomorrow at 12:00 p.m.

The Architectural Review Board did not meet.

The Planning Commission did not meet.

The Zoning Report showed that one permit was issued:

1. Kym & Chris Chapman
212 Princess Caroline Ct.
Storage Building

There was no report from the Town Attorney.

Mayor Harshman reported that he and Councilman Beachy attended the WWTP Upgrade Progress meeting last Tuesday with Engineer, Mr. Karl Schaeffer, the Contractor, a USDA Engineer and another Engineer from Pennoni attended by phone. The next meeting will be sometime the week of July 10th since the first Tuesday of the month is July 4th.

Mayor Harshman reported that the nice weather has allowed them to progress on the backfilling and they have set the pump stations for the potable and non-potable water. Mayor Harshman also reported that the Town will be using non-potable water to clean the screening equipment in the headworks building.

Mayor Harshman reported that the headworks building has been installed and he stated that it was interesting to see the prefab concrete building go up.

Mayor Harshman reported that all 3 aeration blowers are now on site and they will be pouring the bases for them in the headworks building. Mayor Harshman also reported that Mr. Karl Schaeffer was working out the details on the placement and the piping last week. The arrangement of the piping will allow easy access for blower maintenance.

Mayor Harshman reported that the HVAC for the building is on hand, but they are waiting on an explosion-proof exhaust fan. Mayor Harshman also reported that they have decided not to install a hot water heater in the headworks building. A hot water heater would only be needed if the Town had to clean off a substantial grease buildup on the screening unit and the Town has a steam pressure washer that will do a much better job.

Mayor Harshman reported that the handrails for the aeration basin are scheduled to arrive any day. Mayor Harshman also reported that the Contractor will be putting water in the basins again to flush and test the blower system prior to placing the air diverters on the bottom of the aeration system.

Mayor Harshman reported that they were scheduled to grout the bottom of the clarifiers last week and they are scheduled to bring in sand blasting equipment this week to clean the primer off the metal clarifier mechanisms to prepare them to be reprimed and painted.

Mayor Harshman reported that they are still looking at options for the stairs going down into the UV disinfection trough and all the other concrete work for the UV equipment has been completed.

Mayor Harshman reported that they are working on the plans for the startup and they feel that they should be close to the June 30th milestone set by the Consent Order, but they probably are not going to make it by the 30th. Mayor Harshman reported that the Engineers are going to speak with the DEQ prior to the June 30th deadline and invite them to come to the Plant to see the progress. The Town has been telling the DEQ all along that this could be a problem since the USDA held up the start of construction for almost 3 months. Mayor Harshman also reported that they are still trying to figure out the details to run both plants at the same time.

Mayor Harshman read the appropriation and implementation sections of the Budget for the year beginning July 1, 2023 and ending June 30, 2024. A motion was made by Councilman Wood and seconded by Councilman Dellinger to adopt the Budget for the year beginning July 1, 2023 and ending June 30, 2024. Motion carried. Recorded vote as follows: Wymer-Hollar - aye, Dellinger - aye, Baird - aye, Beachy - aye, Reistetter - aye, Wood - aye, Harshman - aye.

Mayor Harshman reported that he would schedule a Public Hearing to receive comments on Adopting a Revision and Codification of the Ordinances of the Town of Edinburg before the next council meeting on July 11, 2023 at 7:15 p.m. The Council agreed with this plan.

Mayor Harshman asked the Council to consider appointing Town Clerk, Ms. Mary Lowerre as the Town's Freedom of Information Act (FOIA) Officer. She has been the point of contact for a number of years, but the State is requiring that the Town make it official. A motion was made by Councilwoman Reistetter and seconded by Councilman Beachy to appoint Town Clerk, Ms. Mary Lowerre as the Town's Freedom of Information Act (FOIA) Officer. Motion carried.

Mayor Harshman reported that he wanted to discuss closing the Town Office to the public on Monday, June 26th and Tuesday, June 27th so he, the Town Treasurer and the Town Clerk could clean up the office without the interruption of phone calls and customer interaction. As anyone who has seen the office could see that the offices have reached the point where things are piled up everywhere and many items need to be sorted or purged. Mayor Harshman also reported that this time will be used to rearrange some of the office space to make room for additional file storage and work surfaces. Mayor Harshman asked the Council if they would be okay with this. A motion was made by Councilman Beachy and seconded by Councilman Wood to approve of the Town Office closing on Monday, June 26th and Tuesday, June 27th. Motion carried.

A motion was made by Councilman Dellinger and seconded by Councilman Wood to go into closed session to discuss Personnel Matters as permitted by § 2.2-3711. A-1. Motion carried.

A motion was made by Councilman Wood and seconded by Councilman Dellinger to come out of closed session and return to regular session. Motion carried.

A motion was made by Councilman Dellinger and seconded by Councilman Wood that to the best of each member's knowledge, they certify that only personnel matters were discussed as permitted by 2.2-3711. A-1 in the closed session. Motion carried. Recorded vote as follows: Wymer-Hollar – I certify, Dellinger – I certify, Baird – I certify, Beachy – I certify, Reistetter – I certify, Wood – I certify, Harshman – I certify.

With no further business, a motion was made by Councilman Dellinger and seconded by Councilman Wood to adjourn the meeting. Motion carried. The meeting was adjourned at 8:22 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk