

REGULAR COUNCIL MEETING JANUARY 10, 2023

The Edinburg Town Council met in a regular session on Tuesday, January 10, 2023. Mayor Harshman called the meeting to order at 7:28 p.m. All the Council Members were present, except Councilman Dellinger and Councilman Beachy. Also present were Capt. Glenn Ogle and Dep. J.T. Unger from the Shenandoah County Sheriff's Department.

Mr. Harshman asked if anyone had anything that was not on the agenda.

A motion was made by Councilman Wood and seconded by Councilwoman Reistetter to approve the minutes of the December 13, 2022 regular meeting. Motion carried.

A motion was made by Councilman Wood and seconded by Councilman Baird to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Mr. Harshman called attention to Inboden's Report and stated that the report still shows high water production since the leaks were not repaired until after Christmas. He also reported that things have now stabilized at the Water Treatment Plant, which means all the leaks have probably been found.

Mr. Harshman also reported that the Town received the results from the Virginia Department of Health final quarter testing and everything was good.

Mr. Harshman reported that last month, the Council instructed him to check into pricing for water leak detection equipment. Inboden recommended a unit that is available from USA Bluebook at a cost of \$4,100 plus shipping. A motion was made by Councilman Wood and seconded by Councilwoman Reistetter to approve the purchase of leak detection equipment from USA Bluebook at a cost of \$4,100 plus shipping. Motion carried. Mr. Harshman stated that Inboden could probably train maintenance on the equipment.

The Street Committee had no report. Mr. Harshman reported that the Town is still waiting to hear about the Transportation Alternative Program (TAP) Grant for the sidewalk study and he received an email indicating that the applications are still under review.

Mr. Harshman reported that the sidewalk work that is going on right now caught him by surprise since VDOT did not notify the Town and it appears that they are replacing the handicap ramps.

Mr. Harshman also reported that the Town has put in for \$18,880 for snow removal and have already received \$10,300 and a \$7,000 sign on bonus.

The Ordinance Committee had no report. Mr. Harshman reported that he has completed all the Town Code rewrite questions and has given copies to the Ordinance Committee. Mr. Harshman stated that there were a couple of ways to proceed: the Ordinance Committee can review it and then meet or email about any items that are questioned, schedule a committee meeting with Mr. Harshman to go over the answers, or review it, and if everything looks good, tell Mr. Harshman to proceed. Mr. Harshman asked the Committee to decide in a couple of days and let him know what they would like to do. Mr. Harshman stated that a lot of work and review went into getting to this point and he is hoping that everyone agrees with the changes.

The Personnel Committee had no report. Mr. Harshman reported that the Town has hired Mr. Cody Heltzel for the full-time maintenance position. Mr. Harshman stated that he will be starting in about a week and he thinks he will be a good fit.

The Finance Committee had no report.

The Property Committee had no report.

The Cemetery Committee had no report.

The Park Committee had no report. Mr. Harshman reported that the Town received a \$500 donation from the Shentel Foundation.

The Insurance Committee had no report.

The Health and Safety Committee had no report. Capt. Ogle introduced himself and stated that Capt. Stroop has been promoted and that he is taking his place.

Mr. Harshman reported that the Joint Procurement Agreement with the Northern Shenandoah Valley Regional Commission (NSVRC) is not complete since the Town is still waiting on the estimates on the proposed work from the Engineer.

Mr. Harshman reported that there was no Tourism Council meeting in December, and he will pass along the November Tourism Council meeting minutes when he receives them.

Mr. Harshman reported that the ShenGo ridership was 1,060 in December, which was down from the October high of 1,328 due to the colder weather and the holidays. The ShenGo bus will be going on Google Maps, which will assist in knowing where and when to catch the bus. Mr. Harshman also reported that he has picked up the signs for the additional bus stops and hopes to get them installed in the next week or so. Mr. Harshman also passed along a letter from a ShenGo rider to the Town Council.

Mr. Harshman stated that he also passed along several notes that the Town received to the Town Council.

Mr. Harshman reported that T-Mobile emailed him letting him know that they have finally gotten approval to move forward with the design and engineering for the proposed T-Mobile installation at the water tank and they sent a photo of a tank with what might be a similar set up on the Town tank. Mr. Harshman stated that this would be an on-going revenue stream for the Town and hopefully will help with T-Mobile reception. Mr. Harshman asked the Council if they are still interested in doing this. Councilman Wood stated that he is interested as long as it's not like Strasburg's tower with a lot of antennas on it and he doesn't want anything to subtract from the balloon on the Town's tower. The consensus of the rest of the Council was yes.

Mr. Harshman reported that the NSVRC is working on a grant application to assist with establishing a Curbside Recycling Program that will work for the other towns in the area that currently do not offer curbside recycling.

The Architectural Review Board did not meet this month.

The Planning Commission will be meeting on Tuesday, January 17th at 7:00 p.m.

The Zoning Report showed that one permit was issued:

1. HAM Rentals, LLC
213/215 Piccadilly St.
Add Rear Stair Entrance

Mr. Harshman reported that he and the Town Attorney have been emailing back and forth on the Code questions.

Mr. Harshman stated that there was a Wastewater Treatment Plant (WWTP) upgrade construction progress meeting last Tuesday and the next one will be on Tuesday, February 7th at 10:30 a.m.

Mr. Harshman reported that the major concrete pours have been completed for the clarifiers and aeration basins and the plan is to do some leak testing on the units and then start back filling around the units.

Mr. Harshman reported that there was a problem with replacing the digester blowers. The installation of a wider opening into the blower building is done, but it didn't end up as an 8' opening with a roll up door. They ended up doing a shorter opening between the 2 existing doors that will be framed so it can be removed if a blower ever needs to be replaced. Mr. Harshman reported that the plan was to use carbon steel welded pipe for the air supply from the blowers, but when the pipe arrived, it turned out to be made in Korea and this project requires the use of American made steel, so they are waiting on replacement pipe.

Mr. Harshman reported that the 3 blowers for the aeration units and the screens for the headworks building are still expected to arrive this month, as well as the clarifier mechanisms. All the manholes for the project should also be on site by the end of the month and the manholes will allow them to start tying things together with the underground piping. Mr. Harshman reported that most of the major equipment is on hand and the project is still slightly ahead of schedule.

Mr. Harshman reported that Pennoni Engineering has completed the quarterly update for the DEQ that was due today.

Mr. Harshman reported that Mr. Harris Thompson submitted a Special Use Permit application to convert the building that HAM, LLC purchased at 213/215 Piccadilly from 2 rental units into four apartments. This property was rezoned Commercial a number of years ago and the Code calls for a Special Use Permit to convert a residential or commercial structure into a building with a greater number of dwellings. Mr. Harshman reported that the Planning Commission will be meeting on Tuesday, January 17th with Mr. Thompson to ask him about his plans for the building, parking, and anything else they need to know. Mr. Harshman stated that parking will be the biggest issue since there are currently 2 rental units there, which don't require off street parking. Four units must have off street parking with 3 parking spaces per unit.

This also requires a Public Hearing, which can be a Joint Public Hearing of the Planning Commission and the Town Council. Mr. Harshman reported that he will schedule a Joint Public Hearing at 7:00 p.m. before the regular Town Council meeting on February 14th. The Planning Commission will need to meet after the Public Hearing to vote on making a recommendation to approve or deny the application. Mr. Harshman reported that there will be consideration of the Special Use Permit on the Agenda and Councilwoman Reistetter will be making the recommendation as part of the Planning Commission report. It will then be voted on by the Town Council under Old Business since it had been discussed previously at the January meeting. Mr. Harshman will provide an overview of apartment requirements prior to the meetings.

Mr. Harshman reported that he was contacted about Edinburg possibly hosting 2 Rails to Trails Community Meetings along with the Partnership working on the Trail Project and asked if the Town Council would be interested in doing this. The first meeting will be held in February or March and the meetings will last around 90 minutes. Mr. Harshman reported that the Town will be responsible for providing the date and location for the meetings, as well as a Town Official that will do the welcome and handle the questions and comments. The Partnership will provide the messaging for the announcements about the meetings, the presentation on the Rail Trail and a facilitator to help run and monitor the meetings. The Town Hall probably won't be large enough, so the Fire Hall would probably be a safer bet if the Town can use it. Mr. Harshman asked the Council if they were interested in the Town hosting these meetings and the consensus was yes. Mr. Harshman reported that he will get back in touch with the Rails to Trails people about Edinburg hosting these 2 meetings.

Councilman Baird announced that he had a thank you plaque made for Mr. Carey (Radar) Radabaugh. Mr. Harshman stated that this is not something that the Council endorsed, and he can only do this personally, not on the Town's behalf. Mr. Harshman stated that he must ask the group to endorse

something like this. Councilman Baird asked the Council if they wanted to endorse the plaque, but Councilwoman Reistetter suggested that this wait until all the Council Members were present.

With no further business, a motion was made by Councilman Wood and seconded by Councilwoman Wymer-Hollar to adjourn the meeting. Motion carried. The meeting was adjourned at 8:19 p.m.

Daniel J. Harshman, Mayor

Mary L. Lowerre, Town Clerk