

REGULAR COUNCIL MEETING FEBRUARY 14, 2017

The Edinburg Town Council met in regular session on Tuesday, February 14, 2017. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present. Town Attorney, Mr. Jay Neal was also present. Also present were visitors: Capt. Wes Dellinger and Deputy Bill Copp from the Shenandoah County Sheriff's Department, Mr. Nathan Budryk from the Northern Virginia Daily and Town Maintenance Supervisor, Mr. Ron Ross.

Mr. Harshman stated that two items would need to be added to the agenda under new business. The two items were: to appoint Ms. Anne Parks of 203 S. Main Street to the Planning Commission and to appoint Mr. Michael Franklin of 203 Piccadilly Street to the Board of Zoning Appeals. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the addition of these two items to the agenda under new business. Motion carried.

A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the minutes of the January 10, 2017 regular meeting. Motion carried.

The Treasurer's report was reviewed. A motion was made by Councilman Dellinger and seconded by Councilman Beachy to approve the Treasurer's report and to pay all the bills as presented. Motion carried. Mr. Harshman stated that on the Bills To Be Paid report, the G.B. Foltz Contracting bill for \$734 should be under Water & Sewer and not under Streets.

Councilwoman Minnick called attention to Mr. Ross's report and the EEMA report. Councilman Van Stee reported that he and Councilman Dellinger went to visit both Plants last Saturday. Councilman Van Stee stated that they met at the WTP, since Councilman Dellinger had not been there before. Both items on the last Water & Sewer Committee report had not been corrected. Ms. Davis stated that she was waiting on the Maintenance Department and was also waiting until filter #1 was back on-line to fix the leak. Councilman Van Stee stated that they did not see any discrepancies at the WWTP. Mr. Harshman stated that the water level was up and Mr. Ross stated that the water that was hauled in helped bring it up.

Mr. Harshman reported that filter #1 is still off-line and it could be another two months until our US Filter tech can come out. Mr. Harshman has asked Plant Operator, Ms. Alice Davis to check about using another tech as long as the Town doesn't have to pay a premium for someone to come in from another region.

Mr. Harshman reported that the meeting with DEQ to discuss the e-coli issue at the WWTP went well. Mr. Harshman responded back to them within two weeks after the meeting and informed them that the Town would continue working with Mr. Karl Schaeffer and Mr. Earl Sutherland from Pennoni Engineering to come up with a Preliminary Engineering Report on the steps that can be taken to eliminate any future issues with monitoring e-coli limits. The engineers gave a five-month time limit to complete the report. Mr. Harshman reported that he Town is still waiting to see what additional actions the DEQ will take on this.

Mr. Harshman reported that notification was received that the Town failed to submit two required total coliform water tests again for December 2016. This has been an ongoing problem that occurred 4 or 5 times in 2016. The plant operator insists that both tests were taken and sent, but the state lab shows that they only received one test for the month. Mr. Harshman reported that the test bottle is taken to the Health Department in Woodstock where a courier picks it up for transport to the state lab in Richmond. The Town has tried to get the courier to sign a chain of custody form, but they refuse to do so unless someone is standing there to personally hand them the sample. The Health Department has said that the Town can start using a private lab if not satisfied with the state lab; other than that, they do not have any suggestions on how to solve this issue. Ms. Davis has informed Mr. Harshman that some other communities are having the same problem.

Mr. Harshman reported that the quote from the private lab is \$22.39 per test for a total of \$537.36 per year. Ms. Davis also had them do a quote for all of the other testing that is performed by the state lab during the year. This totaled \$2,274.48 per year, which includes the \$537.36 for total coliform. Mr. Harshman has not heard back from Ms. Davis as to whether the Town has to stop all testing with the State or if total coliform can just be pulled. Mr. Harshman asked the Council if they were okay with the Town switching to a private lab for the one test and potentially, the other ones currently performed by the state lab. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve switching to a private lab. Motion carried.

Mr. Harshman reported that the two leaks at the WTP that the Committee saw during their visit remain unfixed. The Town did a little work that slowed down the leak on filter #4, but has been hesitant to shut down the Plant for an extended time in an effort to keep the water tank levels up. Mr. Ross had assembled all of the materials needed for the leak on the larger line and these will be addressed when the Town is more comfortable with the water levels.

Mr. Harshman reported that there is still a clarifier down at the WWTP waiting on a new gear box for the drive motor. The unit has been down for about a month, but it sounds like the part will be coming sometime this week.

Mr. Harshman reported that the sewer line replacement on Grove Avenue has been completed. Mr. G.B. Foltz's rock hammer had to be brought in to knock some limestone out of the way of the new line.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report.

The Finance Committee had no report.

The Property Committee had no report.

The Cemetery Committee had no report. Mr. Harshman reported that a stone at the cemetery has been damaged, and hopefully, the vault company will share the repair cost with the Town.

The Park Committee had no report.

The Insurance Committee had no report.

Capt. Wes Dellinger provided the Council with a "Calls for Service" report for January. Capt. Dellinger reported that he and two of his secretaries met with Town Treasurer, Ms. Michelle Heier about creating a relationship with the Town's social media.

Mr. Harshman reported that he attended the January Tourism Council meeting and has provided the Council with a copy of the minutes from the meeting.

Mr. Harshman attended a Strategic Planning Session at the Woodstock Town Office about the Rails to Trails Project in Shenandoah County. This was the first time that the Town had been invited to sit in on these meetings and the first part of the meeting was spent bringing all of the new attendees up to speed on the results of the previous meetings. Mr. Harshman provided the Council with a copy of the Visions and Values that the group had come up with after the earlier meetings.

Mr. Harshman reported that the second part of the meeting was spent with Mr. Rob Alexander, PhD from JMU, who has been helping the group develop a strategic plan for this undertaking. The afternoon was spent on fine tuning the values of the group, identifying key stakeholders and resources and discussing how the efforts should be organized going forward. Mr. Harshman signed up to serve on the Steering Committee and will continue to provide the Council with updates. Mr. Harshman asked the Council if anyone was interested in attending these meeting to let him know.

Mr. Harshman reported that he got the pricing for the mural/collage for the concrete wall along Stony Creek Boulevard. Based on a 6' x 100'; the cost will be \$4,800 installed, or the Town can save \$1,000 by installing it ourselves. Mr. Harshman reported that the product is vinyl coated and will not require any additional sealer coating. It can be applied directly to the concrete wall after it has been pressure washed. The area is longer than 100', so the price will go up based on how much is decided to be done. This project will be part of the grant application and Mr. Harshman will do a mockup of what it will look like to include in the application. Mr. Harshman also reported that he has a layout that Ms. Lynne Crumpacker did for the map replacement at the Town Christmas tree lot.

Mr. Harshman reported that the attendance at the Visitor Center and Museum was 276 for the month of January, which was actually up from last year.

Mr. Harshman reported that the work on the new restaurant is going well and they hope to open in early March. The Free Press will be doing a six week promotion free of charge on the restaurant once it is open. Ms. Lynne Crumpacker is working on a logo for the restaurant and hopes to have it done soon so that a sign can be made.

Mr. Harshman reported that the staff at the Cedar Creek Belle Grove National Historic Park is working to organize a FAM tour for local visitor center volunteers and employees to help them become more familiar with the Park. These types of tours really help our local staff with assisting visitors with information and is planned for sometime in March. Mr. Harshman hopes that the Mill staff will be able attend.

Mr. Harshman attended a luncheon yesterday that was held by Congressman Goodlatte. It was a chance for the Congressman to talk about some of the things going on in D.C. and it was the first time that Mr. Harshman can remember seeing protestors on the streets of Edinburg. There was a group outside with signs requesting that the Congressman attend a Town Hall Meeting that is planned for early March.

Mr. Harshman reported that the backflow preventer had to be replaced on the sprinkler system at the Mill and the annual inspection of the system was also completed. There is also an additional inspection that is scheduled for the control valve on the anti-freeze section of the building. The new valve cost \$1,800 plus the other inspections totaling around \$950; all of which is being paid by the EHF.

Mr. Harshman reported that the ARB did not meet this month.

Mr. Harshman reported that the Planning Commission did not meet last month.

The Zoning Administrator had no report.

Town Attorney, Mr. Jay Neal had no report.

Mr. Harshman reported that the DBDR Management Team is moving along with putting together the Community Development and Implementation Grant Application, which is due at the end of March.

Mr. Harshman asked Council to consider a Resolution for National Service Recognition Day on April 4, 2017 and asked if he could just read the title of the Resolution. Council agreed that he could just read the title. Mr. Harshman read the title of the Resolution. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve a Resolution for National Service Recognition Day on April 4, 2017. Motion carried.

Mr. Harshman asked Council to consider a Resolution proclaiming the first week of April as Local Government Education Week and asked if he could just read the title of the Resolution. Council agreed that he could just read the title. Mr. Harshman read the title of the Resolution. A motion was made by Councilman Wood and seconded by Councilman Dellinger to approve a Resolution proclaiming the first week of April as Local Government Education Week. Motion carried.

Mr. Harshman stated that the Town will need to hold two public hearings in March for the grant application. The first one is proposed for 7:00 p.m. on Tuesday, March 14th prior to the regular Town Council meeting and the second is proposed for March 21st at 7:00 p.m. Council will need to take action after the second public hearing on the 21st, so it is important that everyone is in attendance.

Mr. Harshman asked Council to approve the appointment of Ms. Anne Parks of 203 S. Main Street to the Edinburg Planning Commission. A motion was made by Councilman Dellinger and seconded by Councilman Beachy to approve the appointment of Ms. Anne Parks of 203 S. Main Street to the Edinburg Planning Commission. Motion carried.

Mr. Harshman asked Council to approve the appointment of Mr. Michael Franklin of 203 Piccadilly Street to the Edinburg Board of Zoning Appeals. A motion was made by Councilman Wood and seconded by Councilman Beachy to approve the appointment of Mr. Michael Franklin of 203 Piccadilly Street to the Edinburg Board of Zoning Appeals. Motion carried.

With no further business, a motion was made by Councilman Wood and seconded by Councilman Beachy to adjourn the meeting. Motion carried. The meeting was adjourned at 8:02 p.m.

Mayor

Town Clerk