

## REGULAR COUNCIL MEETING APRIL 11, 2017

The Edinburg Town Council met in a regular session on Tuesday, April 11, 2017. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present, with the exception of Councilwoman Minnick. Town Attorney, Mr. Jay Neal was also present. Also present were visitors: Capt. Wes Dellinger and Deputy Heath Painter from the Shenandoah County Sheriff's Department, Ms. Mary Beth Foltz, Ms. Darla Moomaw and Town Maintenance Supervisor, Mr. Ronald Ross.

A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the minutes of the March 14, 2017 regular meeting and the March 21, 2017 special meeting. Motion carried.

The Treasurer's report was reviewed. A motion was made by Councilman Dellinger and seconded by Councilman Beachy to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

Mr. Harshman called attention to Mr. Ross's report and to the EEMA report. Mr. Harshman reported that the US Filter technician will be coming on April 18<sup>th</sup> to work on filter #1.

Mr. Harshman reported that the tank levels are still low. Mr. Harshman reported that it appeared that the levels had caught up, but the Trans Membrane Pressure (TMP) on filter #4 rose to a level that automatically shut down the filter. This was caused by an increase in turbidity after the heavy rains and required an extended chemical clean that shut the Plant down to only the 2 smaller remaining filters.

Mr. Harshman reported that the metal roof on the water pump station building at the elevated water tank has been completed. Mr. Harshman and the maintenance department also installed the double doors, fascia and soffit, closed in the gable ends of the building and temporarily closed up all of the other openings in the building. This building was started a number of years ago, but drying it in was never completed. Mr. Harshman reported that the water pump station is something the Town will get back to work on as soon as funding permits.

Mr. Harshman reported that the Consumer Confidence Report for the calendar year of 2016 will be mailed out in the next month or so. Mr. Harshman reported that the Town will also be including the required public notification for all of the Notices of Violation that occurred in 2016 with the lab testing results in the mailing.

The Street Committee had no report.

The Ordinance Committee had no report. Mr. Harshman reminded everyone that the Town still needs at least one more person to serve on the Board of Zoning Appeals.

The Personnel Committee had no report.

The Finance Committee had no report.

The Property Committee had no report. Mr. Harshman reported that the lease is up soon on the copier at the Town Office. The current lease on the black & white copier is \$72.78 per month and a lease on a copier that does both black & white copies and color copies would be \$121.77 per month for a 60-month lease. Mr. Harshman stated that it would be very helpful to be able to make color copies. A motion was made by Councilman Beachy and seconded by Councilman Van Stee to approve a 60-month lease for a color and black & white copier. Motion carried.

The Cemetery Committee had no report.

The Park Committee had no report.

The Insurance Committee had no report. Mr. Harshman reported the annual boiler inspection was recently completed and a pressure relief valve was leaking, but has since been repaired. Mr. Harshman also reported that a representative from the VML Insurance Program stopped by the office today to drop off a plaque recognizing that Edinburg had achieved its annual performance goals for 2016.

Mr. Harshman reported that 136 residents have paid the \$10 late fee for their vehicle stickers and 5 tickets have been paid so far. Mr. Harshman reported that 182 stickers have not been purchased yet based on last year's count.

Capt. Wes Dellinger provided the Council with a "Calls for Service" report for March. Capt. Dellinger reported that the Sheriff's Department received a request from the Dollar General store asking if a deputy could be present when they close at night, which they will start doing. Capt. Dellinger introduced Deputy Heath Painter, who is filling in for Deputy Bill Copp in Edinburg this week. Mr. Harshman reported that he signed the contract with the Sheriff's Department for the period of July 1, 2017-June 30, 2018. Capt. Dellinger reported that the next Neighborhood Watch meeting will be on June 29<sup>th</sup> at 7:00 p.m.

Mr. Harshman reported that he attended the March Tourism Council meeting and has provided the Council with the minutes from the February and March meetings. Mr. Harshman reported that one of the things discussed at the meeting was this year's Artisan Trail Gardens, Galleries & Grapes event that will be on April 22-23. This is an annual countywide event that features Open Door Tours at artist's studios and shops as well as area attractions like the vineyards. More information about this event can be found on the County Tourism website or at [opendoortour.org](http://opendoortour.org).

Mr. Harshman reported that attendance at the Mill for March was 447, compared to 356 last March. Mr. Harshman reported that the restaurant at the Mill is now open and has boosted business at the Mill and at the wine shop.

Mr. Harshman reported that the staff at the Visitor Center at the Mill did not get to go on the FAM tour that he reported on last month since there was not room on the bus for them. Mr. Harshman believes that they are planning on having a second tour for those that were not able to attend the first one.

Mr. Harshman reported that the ARB did not meet this month.

Mr. Harshman reported that the Planning Commission did not meet.

The Zoning Administrator's report showed that one permit was issued:

1. John and Anne Parks  
203 S. Main Street  
Two storage buildings

The Town Attorney had no report.

Mr. Harshman reported that the contractor for the future duplexes in Edinburg Square, Mr. G.B. Foltz has his financing finalized and is just waiting on Soil & Erosion permits from the County.

Mr. Harshman reported that the CDBG grant application has been submitted.

Ms. Darla Moomaw, a teacher at W.W. Robinson Elementary thanked the Town for considering the Autism Awareness Resolution and handed out autism ribbons to everyone.

Mr. Harshman asked the Council to consider a Resolution to designate April 2017 as National Autism Awareness Month. Mr. Harshman read the last paragraph of the Resolution. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to adopt a Resolution to designate April 2017 as National Autism Awareness Month. Motion carried.

Mr. Harshman asked the Council to consider a Resolution of Appreciation and Congratulations for 50 years of Service by Bill Ortts. Mr. Harshman read the Resolution. A motion was made by Councilman Dellinger and seconded by Councilman Beachy to adopt a Resolution of Appreciation and Congratulations for 50 years of Service by Bill Ortts. Motion carried.

Mr. Harshman asked the Council to consider the Contract for Annual Service Agreement for Cathodic Protection System for the Elevated Storage Tank at a cost of \$840. A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the Contract for Annual Service Agreement for Cathodic Protection System for the Elevated Storage Tank. Motion carried.

Mr. Harshman and the Council discussed the Budget for 2017-2018 and the amendments to the 2016-2017 Budget. Mr. Harshman reported that there were no tax or rate increases proposed. Mr. Harshman also reported that a dump trailer for the maintenance department will be purchased if the funding is available. Mr. Harshman reported that one more smart phone will be purchased for the maintenance department and they will keep the flip phones that they currently use. Mr. Harshman also reported that leasing a new mini-excavator will be discussed if additional tap fees come in.

Councilman Beachy, Chairman of the Finance Committee thanked Mr. Harshman for putting the budget together.

Mr. Harshman and the Council discussed scheduling a Public Hearing for Amending the 2016-2017 Budget and the Proposed 2017-2018 Budget. A Public Hearing was scheduled prior to the regular council meeting on May 9<sup>th</sup> at 7:00 p.m.

Capt. Dellinger reported that there will be a Countywide Neighborhood Watch meeting on May 4<sup>th</sup> at 6:30 p.m. at Valley Baptist and everyone attending should bring a covered dish.

Councilman Wood asked how the Town & County Dinner went. Mr. Harshman reported that they had a nice program in a great facility with good food.

With no further business, a motion was made by Councilman Dellinger and seconded by Councilman Beachy to adjourn the meeting. Motion carried. The meeting was adjourned at 8:05 p.m.

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Daniel J. Harshman, Mayor

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Mary L. Embrey, Town Clerk